JENKINS COUNTY HOSPITAL AUTHORITY
REGULAR SESSION MEETING
JUNE 22, 2026
TIME 6:00 PM

The Jenkins County Hospital Authority Regular Board monthly meeting was held on June 22, 2026 at the Jenkins County Medical Center Education Building.

Attendees:
Hospital Board Members: Jeff Brantley, John Newton, Alvin Burke
Others Present: Andrea Graham (CEO), Lindsey Clay (SHP) (virtual), Monica Johnson (CNO) , Mike Scribner (SHP) (virtual), Sam Eades (Jenkins County Times), Deborah Bennett (The Millen News), Gwen Watson (JMCA)

AGENDA

I. **Call to Order - Jeff Brantley, Chairman**
   a. Quorum Present, meeting called to order by Jeff Brantley at 6:00PM

II. **Approval of Minutes from May 26, 2026 meeting.**
   a. Motion by Alvin Burke; Second by John Newton, Unanimous vote to approve.

III. **Consent agenda items to present.** **Andrea Graham, CEO**
   a. Policies below presented and reviewed. Motion by Alvin Burke; Second by John Newton, Unanimous vote to approve.
      i. Nursing Preceptor Policy
      ii. Substance-Free Workplace

IV. **Financial Reports – Lindsey Clay, SHP**
   a. Lindsey Clay, SHP, presented the financial report for month end May 31, 2026. Motion by John Newton; Second by Alvin Burke, Unanimous vote to accept the financials as presented.
      i. Lindsey Clay reported a net loss of $84,000 for May and $289,000 year-to-date, with cash collections trending upward from April to June and gross days in AR at 64; net at 30.
   b. **Balance Sheet Overview:** The balance sheet showed cash equivalents at $9,652,000, a 2% decrease from April, with total assets at $15,305,000 and current liabilities at $4,602,000; capital investments were recognized as assets now in service.
   c. **Income Statement and Budget Comparison:** Gross patient revenues for May were slightly below prior periods but in line with year-to-date averages; expenses were higher due to three payroll periods, and contract labor was over budget due to staffing and new inpatient goals.
   d. **Cash Flow and Restricted Funds:** Net decrease in cash year-to-date was $1,017,000, with $697,000 attributed to capital purchases such as patient room renovations and negative pressure room; cash on hand was equivalent to 203.9 days.

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e. **Audit, Cost Report, and Revenue Cycle Initiatives:** The 2025 financial audit is nearly complete and should be presented at the July board meeting. The 2025 Cost Report was filed with a $270,000 receivable expected in July. Sliced Health implementation for billing transparency will begin next week.

V. No Strategic Planning to present.

VI. New Business to present.

a. Adoption of Policies for Federal Awards were presented: Lindsey Clay and Andrea Graham discussed and facilitated the approval of four federal awards financial policies: Accounting Systems, Allowability of Costs for Federal Awards, Cash Management Policy for Federal Awards, and Timekeeping for Federal Awards. Motion made by Alvin Burke and seconded by John Newton, with the board voting in favor to adopt the new policies.
b. Radiology Service Air Conditioner Replacement Approval: Andrea presented background and quotes for the replacement of the radiology service air conditioner, with the board approving the administration's recommendation to select Ogeechee Heating & Air for the project.
c. Background and Need for Replacement: Andrea explained that the air conditioning unit serving the X-ray room, radiology, service hall, supply area, and kitchen had failed, and maintaining a controlled environment is critical for X-ray equipment and staff comfort.
d. Quote Evaluation and Recommendation: Andrea noted that Ogeechee Heating & Air had previously serviced other units in the facility and had the replacement unit on hand, while the other provider would need to order it; the administration recommended proceeding with Ogeechee.
e. Board Approval: A motion to accept the bid from Ogeechee Heating & Air was made by John Newton and seconded by Alvin Burke with the board voting in favor.

VII. Old Business to present.

a. Andrea Graham presented the Capital & Renovation Project Updates including progress in the Behavioral Health Unit Renovation Project and Emergency Room Project. Andrea relayed Brad's update that engineers have moved beyond preliminary design and are working on construction documents for the Geriatric Behavioral Health project, with finalized plans expected in several weeks. A meeting will be scheduled in the coming weeks to select finishes for the new wing, and Brad will send additional details and formal updates later in the month.

VIII. CEO Report **Andrea Graham, CEO**

a. See CEO Admin Report attached.

IX. No Other Business to present.

X. No public comments to present.

XI. **Executive Session**- Motion to leave regular session and enter executive session at 6:31pm by John Newton, second by Alvin Burke – Unanimous vote to approve.

Executive Session concluded at 6:41pm, and the Board reconvened in Regular Session. A motion was made by John Newton and seconded by Alvin Burke to revise the personnel matters presented and bring forward at the next board meeting for approval.

XII. **Adjournment**- Meeting adjourned at 6:41pm.

XIII. **Next Meeting** scheduled for July 27, 2026 at 6:00pm.