



JENKINS COUNTY
MEDICAL CENTER

JENKINS COUNTY HOSPITAL AUTHORITY
REGULAR SESSION MEETING
January 27, 2025
TIME 6:00 PM

The Jenkins County Hospital Authority Regular Board monthly meeting was held on January 27, 2025, at the Jenkins County Medical Center Education Building.

Attendees:

Hospital Board Members: Jeff Brantley, John Newton, Charlie Dempsey, Robin Scott, Wade Parker

Others Present: Andrea Graham (CEO), Lindsey Clay (SHP), Mike Scribner (SHP), Pam Mixon (COO), Kayla Patrick (CQO), Monica Johnson (CNO)

AGENDA

- I. Call to Order - Jeff Brantley, Chairman**
 - a. Quorum Present, meeting called to order by Jeff Brantley at 6:00PM

- II. Approval of Minutes from November 25, 2024 meeting.**
 - a. Motion by John; Second by Wade - Unanimous vote.

- III. Approval of Physician and Providers - Andrea Graham, CEO**
 - a. Physicians for Approval
 - i. Four (4) Southland MD Reappointments: Jonathan Gaskins, MD; William Pence, PA; Judy Byrd, MP; and James Campbell, MP.
 - ii. Andrea Graham mentioned that all members have been reviewed and approved by MEC.
 - b. Motion from John; Second by Wade – Unanimous vote.

- IV. Consent Agenda Items** **Andrea Graham, CEO**
 - a. Public Comment Policy, Open Meeting Policy, Surveillance Policy, Social Media Policy, and Quote and Bid Policy
 - b. Motion by Wade; Second from John – Unanimous vote

- V. General Administrative Update** **Andrea Graham, CEO**
 - a. Andrea Graham presented Mission, Vision, Value & Strategic Pillars. The goal is to implement these through the Employee Engagement program hospital-wide. Strategic Pillars presented include: quality, finance, people, service, and growth.
 - i. Motion by John; Second from Wade to approve Mission, Vision, Value and Strategic Pillars as presented.
 - b. Capital Improvements to irrigation, cost savings recognized from original estimate from \$19,000 to \$8,000.
 - i. Motion from Wade; Second from John – Unanimous vote.
 - c. Andrea Graham reviewed capital improvement to Helipad project. This project does not require a vote. The final quote is \$29,600 and will be split between the EMS group and the Hospital. Andrea Graham informed the board that we will be moving forward with putting the helipad in the back of the hospital.



Monica Johnson shared the importance of having a helipad onsite which would increase quality of care for the patient's and reduce the timing of transfer of care for the patient to be admitted to the ER.

- d. Nomination Ballot was passed out to voting board members. Pam Mixon gathered and announced the unanimous decision of Alvin Burke.

VI. Financial Reports – Lindsey Clay, SHP

a. December 31, 2024 Financial Statements

- i. 12-month review through 12/31/2024
- ii. Cash collections were down slightly compared to the full fiscal year
- iii. Gross days in AR at 53.4, net at 26.4 days
- iv. Net loss for the month \$(63,607); net profit for the fiscal year \$830k
- v. Balance Sheet Review
 - 1. Total cash at end of period \$9,536,926, decrease of \$280k from prior month end.
 - a. Primarily seasonal due to holidays and lower census during the last quarter
 - 2. Net patient service revenues at \$749,988, Total current assets \$10,712,742, and total property, plant, and equipment \$2,080,898, bringing total assets to \$12,793,640
 - 3. Accounts payable decrease from prior period due to timing of AP invoices being paid
 - 4. Increase in accrued expenses accounts for the run-out claims from the self-insured program
 - 5. Total current liabilities \$3,848,046; Total Fund Balance \$8,945,596
- vi. Income statement
 - 1. Total gross patient revenues \$1,952,412 for the period; \$26,709,083 for the year
 - 2. Total net patient service revenues \$1,012,792 for the period; \$11,515,184 for the year
 - 3. Received GA Heart revenues \$52,500
 - 4. Total Operating Revenues \$1,069,549 for the period; \$11,958,583 for the year
 - 5. Employee benefits for the month was \$243,370 which includes the accrued expenses for run-out claims.
 - 6. Total operating expenses \$1,187,428 for the period; \$11,637,697 for the year
 - 7. Total net loss for the period \$63,307; income for the year \$830,282
- vii. Income Statement vs. Budget after 12-month period end 12/31/2024; net profit over budget by \$299,833
- viii. Cost of free care summary - annualized has not exceeded prior year end
- ix. Budget 2025 presented – Net profit for the year budgeted at \$540,912 – very conservative considering the Strategic initiatives that are forthcoming for 2025.
- x. Motion from John; Second from Wade to approve the financials as presented and proposed budget for 2025.

VII. Old Business

Andrea Graham, CEO

- a. Motion from John; Second from Wade to approve moving forward with establishing Jenkins County Medical Center Foundation.

VIII. Public Comments- No public in meeting.

IX. Next Meeting

- a. Currently scheduled for February 24, 2025

X. Adjournment – Motion to adjourn by John, Second from Wade, Meeting adjourned at 7:00p.

**Approval of January 27, 202 Minutes
Jenkins County Hospital Authority**

Approved on this date: February 24, 2025

Chairman's Signature: 

Attest: John Neente